



PROPERTY MANAGEMENT AGREEMENT

Community Name _____

Homeowners Name (must be deed holder): _____

Address: _____

Phone Number(s): _____

Email Address(s): _____

I would like to receive all communication via ☐ Email ☐ US Mail

Please list the email address(s) or one mailing address to receive all communication. (Choose only one type of communication)

Please list the name of the person and/or management company you wish to give access to your account.

Please check the items you would like to allow the above person to be able to make decision concerning.

- ☐ Complete Clubhouse card request forms on my behalf (if applicable).
- ☐ Complete Clubhouse rental applications for the resident to be able to have an event (if applicable).
- ☐ Request replacement clubhouse cards if a form has already been completed.
- ☐ Discuss account information.
- ☐ Request a change in how and to whom statements are mailed/emailed.
- ☐ Request a one time waive on a late fee or violation fee on my behalf.

Signature: _____

Date: _____

Electronic signatures will not be accepted unless DocuSign.

Email: admin@ecoastalmgt.com 912-354-7987 Mail: Alexander Farms HOA, 2702 Whatley Ave. Suite A-3, Savannah GA 31404